

# PRE-EMPLOYMENT SCREENING



Thank you for your interest in joining our team. We look forward to learning about you.

First you should know our vision statement is: **Nose to Tail, We've Got You Covered.**

At BPAH the pet's health is our sole concern. We hire the brightest minds, biggest hearts, and most passionate pet lovers in order to fulfill our vision. We believe that a strong pet parent/veterinarian relationship is at the heart of good animal health care. All of these efforts are designed to ensure one thing – which is that pets and pet parents have a safe, positive, healthy experience with our hospital, no matter what their medical needs may be.

You should also know, our goal is **ALSO TO BE A SANCTUARY FOR VETERINARY PROFESSIONALS.** While you're completing this form, please keep in mind our vision, mission, and customer service philosophy. This form is the first step. Good luck! We're hoping you're a great fit!

Let's get started.

---

## PERSONAL INFORMATION

Full Name: \_\_\_\_\_

Email: \_\_\_\_\_

Best Phone #: \_\_\_\_\_ Texting okay?  Yes  No

Position you're applying to: \_\_\_\_\_

How did you hear about BPAH? \_\_\_\_\_

## GENERAL QUESTIONS

- Yes  No Can you submit verification of your legal right to work in the United States?
- Yes  No Are you 18 years of age or older?
- Yes  No Do you have a valid driver's license?
- Yes  No Have you ever been convicted of any crime against animals or children or any other violent crime in nature?

## CAPABILITIES

Please answer each question by checking the appropriate box. Thank you.

- Yes  No Quick reflexes and ability to use both hands simultaneously (example: open cage door while handling animal) with levels of manual dexterity to leash/harness animals.
- Yes  No Ability to walk unaided on uneven, rugged and sometimes slippery exercise areas (when walking dogs outdoors).
- Yes  No Ability to bend and squat in order to leash/harness and pick up an animal as well as being able to stand for significant periods of time.
- Yes  No Ability to handle and restrain animals of small to large size (up to 110 lbs) with extreme caution and care (This requires average vision hearing, steadiness of hands and body, quick reflexes, physical strength, and mental alertness).
- Yes  No Healthy enough to handle dogs, cats, or other companion animals (that can't be by medication) and to tolerate chemicals used in grooming and cleaning.
- Yes  No Awareness of potentially dangerous situations when working with animals, must be able to remain calm with animals who are upset; behave sensitively and confidently; show good judgement and act appropriately in these situations.

## SKILLS

Please rate your skills in the following areas using 1 as very low to 10 as mastered.

Please understand we know not all may apply. Thank you.

RATING	SKILL	RATING	SKILL
	Customer Service		Active Listening
	Overachieving Attitude		Attentiveness
	Verbal Communication		Conflict Resolution
	Written Communication		Creativity
	Friendly		Medical Terminology
	Professional		Dependability
	Adaptable		Exotic Animals
	Patience		Empathy
	Problem Solving		Punctuality
	Accuracy and Attention to Detail		Reliability
	Integrity		Quick Thinking
	Interpersonal Skills		Reading Physical and Emotional Cues
	Telephone Skills		Responsiveness
	Microsoft Office Proficiency		Timeliness
	Listening		Knowledge of Animal Behavior
	Professionalism		Dependability
	Customer Focus		Animal Husbandry
	Organization		Love of Animals
	Calm Under Pressure		Medical Record Charting
	Documentation		Analyzing Information
	Quick to Learn New Technologies		Clinical Skills
	Multitasking Capabilities		Use of Lab Equipment
	Practice Management Systems		Respectful Bearing

Boca Palms Animal Hospital (BPAH) is an Equal Opportunity Employer and an EEO/Affirmative Action Employer committed to excellence through diversity. Employment offers are made on the basis of qualifications and without regard to race, sex, religion, national or ethnic origin, disability, age, veteran status, or sexual orientation.

### PLEASE READ CAREFULLY AND SIGN THAT YOU UNDERSTAND AND ACCEPT THIS INFORMATION

I certify that all statements on this application are true and complete to the best of my knowledge. I understand that this document is not an offer of employment and is only used to pre-screen applicants prior to the interview process.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_